



Guidelines – Accredited programs being discontinued (taught out)

Background

When a Higher Education Provider (HEP) discontinues (teaches-out) an accredited program, no new intakes into the program are taken. The program must retain accreditation while being taught out. APAC requires that the HEP make reasonable arrangements to ensure students can complete the program, or transfer to another accredited program.

A program may be discontinued while other accredited programs at the same campus/HEP continue to be offered, or in the context of a HEP closing down a campus or its entire offerings of accredited programs.

Principles

- No student to be unduly disadvantaged
- All reasonable arrangements made to allow students to complete an accredited program
- All Standards remain applicable while students remain in the program
- HEP to develop a teach-out plan, including timeline

Teach-out plan

The teach-out or transition plan, which APAC may require the HEP to submit for review, will consider the following questions and possible actions:

- Mode of delivery changes
- Course completion timelines
- Transferring students from one campus to another
- Transferring students to another HEP offering an equivalent accredited program
- Location of supervisors, including research and placement, if students transfer to online study or study at another campus

Relevant Rules: APAC Rules for Accreditation (1 January 2019)

2.8 Discontinued programs

If an accredited program is discontinued (i.e. no new students are being enrolled) and students remain enrolled in the program (i.e. the program is being 'taught out'), an *Application for Accreditation of a Discontinued (Taught Out) Psychology Program* must be made. The form is available on the APAC website or from the APAC office.

An accredited program that is being "taught out" may be granted the status of Accreditation with Conditions for a period of not more than twelve (12) months.

If an extension beyond a period of twelve (12) months is required, then the HEP must make an *Application for Accreditation of a Discontinued (Taught Out) Psychology Program* prior to the end of each year, until the program is no longer taught and no students remain enrolled in the program.

If no *Application for Accreditation of a Discontinued (Taught Out) Psychology Program* is received and the program continues to be taught after the expiry of a period of twelve (12) months, then the program will have a status of Accreditation Revoked. Any students completing the program while the program's accreditation has been revoked will be deemed to have graduated from a program that is not accredited.